



TO: Airport Advisory Commission Members
FROM: Michael Doi, Director of Public Works
DATE: April 19, 2024
SUBJECT: MINUTES - Airport Advisory Commission Meeting on April 18, 2024

Call to Order: Meeting called to order at 3:02 p.m.

Roll Call:

Present

Aaron Repp
David Christensen (at 3:20pm)
David Carlton
Phillip Wolford (FBO Rep)
Ken Springer (KCAP Rep)
Council Liaison Bradley Hix

Ex-Officio

Michael Doi (Public Works Director)
Michelle Boos (Public Works
Secretary)
Don Miles (Park & Rec Director)

Public Members in Attendance

Bill Hurley
Harold Timmons

Minutes Approval:

A motion was made by Springer and seconded by Wolford to approve the Minutes of March 21, 2024. Motion approved by unanimous consent.

Citizen Comments:

None

Updates and Reports:

- FBO Update (Phillip Wolford)
None
- Airport Manager Update (Michael Doi)
 - Regional Airport: Will try to call for an update.
 - RC Event – Still waiting for a response from FAA/IDOT
 - Project updates
 - Parking Lot Project: Still at a standstill – waiting on a response from IDOT Aeronautics.
 - Fuel Island Project: Hung up on cost. \$1 million budgeted, bids came back at \$1.4 - \$1.5 million. Will send out to bid again and hopefully get more bids at a lower cost. They feel a 15,000 gallon tank is needed as opposed to a 10,000 gallon tank.
 - Airport Layout Plan: Contract was approved by IDOT and received today.
- Airport Maintenance Update (provided by Michael Doi)
 - Repp asked for ruts from plowing to be filled in.
 - AWOS system – parts are hard to find since it's so old.
 - Moving airport fence – will contact Howe's for a price.

Old/Tabled Business:

- Status – IDOT inspection from September 2023 has safety zones and trees left.
- Purchase of AED (defibrillator)
 - Aaron Repp through the Experimental Aviation organization put together a fund raiser and they have raised \$1800 so far for the AED. They are hoping to get a system that will interface with GHAS but those models may be priced closer to \$2400 instead of the original cost of \$1800.
- Event SOP form discussion – FAA was contacted in February, still no response. 286 days approximate response time.

New Business

General Discussion of Other Airport Related Topics:

- Hangar Construction
 - Dean Maupin has not gotten back to Mike Doi.
 - Bill Hurley asked what role our Corporation Council is playing when working on the private hangar construction/business terms. Does the City have contract review measures or standards?

Next Meeting: May 16, 2024, at 3:00 p.m., International Stearman Community Center, Stearman building, second floor.

Adjournment: A motion was made by Springer and seconded by Wolford to adjourn the meeting at 3:42 p.m.